

**Meeting of the Permanent Secretariat of
the Intergovernmental Commission
TRACECA
Kiev / Ukraine, 3 September 2010**



Logistic Agenda

Thursday, 2nd September 2010

Arrival of all participants on Kiev airport. **You will be met in the airport with tag "PRESIDENT Hotel TRACECA"**. Transfer to the President Hotel. Transport provided by the hotel paid by IDEA project.

Accommodation in the Hotel President: 12, Hospitalna street, Kyiv, 01023, Ukraine
tel.: +38 044 256-3-256
fax: +38 044 256-32-53
info@president-hotel.com.ua

Your accommodation is paid by IDEA project, including breakfast. Check-out is at 12:00 p.m. Any extras: mini bar, telephone, late check-out, dry cleaning, etc., will have to be borne by you.

Friday, 3rd September 2010

9:00 - 18:00 Meeting of the Permanent Secretariat of the Intergovernmental Commission TRACECA

20:00 Dinner in «Tsarske Selo» by PS IGC TRACECA
Address of the restaurant: Kiev, 42/1 Ivan Mazepa str. Tel: (044) 288 97 75

Transfer of the participants from the hotel to the restaurant and back is arranged.

Saturday, 4th September 2010

Departure of all participants. Transport provided by the hotel paid by IDEA project.

For further questions and details, please contact assistant of IDEA project:

Ms. Ramina Majidova E-mail: ramina.idea@gmail.com
Cell phone number: +994 51 846 90 51

Notices: Please, keep your boarding passes for inbound flights and hand it to Ms. Ramina Majidova at registration desk. You may have an online check in for your return flights from the hotel (Ms. Ramina Majidova will be happy to assist you with this). If we have your inbound and outbound boarding passes, IDEA expert will reimburse your per diem on site before you leave Kiev.